

Chief of Party

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Company: PATH

Location: Hanoi Metropolitan Area

Category: other-general

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PATH is a global nonprofit dedicated to achieving health equity. With more than 40 years of experience forging multisector partnerships and with expertise in science, economics, technology, advocacy, and dozens of other specialties, PATH develops and scales up innovative solutions to the world's most pressing health challenges.

Working in Vietnam since the early 1980s, PATH established a permanent office in Hanoi in 1997. The Vietnam country office is committed to respond to community health needs in Vietnam and works across primary health care (PHC) which encompass reproductive, maternal, and child health, TB, HIV, viral hepatitis, vaccines and immunization, emerging and epidemic diseases, and health technologies. To achieve impact, PATH Vietnam works across the public and private sectors and focuses on sustainable, system-level changes.

The United States Agency for International Development (USAID)/PATH project, Support for Technical Excellence and Private Sector Sustainability in Vietnam (STEPS) project amplifies access to integrated person-centered HIV and primary health care services through innovative private and public sector models of care, boosting demand for and use of game changing health tools and technologies, and identifying promising new private sector engagement (PSE) approaches to significantly enhance the sustainable supply, delivery, and demand for HIV and primary health care goods and services. STEPS catalyzes community co-creation, fosters Vietnam Administration of HIV/AIDS Control (VAAC) governance and key

population leadership, and drives targeted market and service delivery innovations to achieve these goals. Combined, these efforts support Vietnam to attain its epidemic control goals outlined in the National Strategy to End AIDS by 2030.

PATH is seeking a dynamic leader to be the **Chief of Party (COP)**, based in Hanoi, Vietnam to lead a multi-year HIV and PHC project and represent PATH to donors, partners, and government agencies. Reporting to the Country Director, the incumbent is responsible for the following key activities:

Provide overall strategic, technical, programmatic, financial, and management guidance and support for project activities.

Provide technical expertise and leadership in private sector engagement in HIV and primary health care services, working in close collaboration and technical supervision from PATH's Global Director for PHC.

Ensure that project objectives, outcomes, and deliverables are met and that financial, operational, and USAID reporting requirements are followed.

Manage and mentor a core staff of technical and administrative program professionals and work closely with headquarter technical and administrative leads to ensure responsive and efficient project operations.

Build and maintain strong relationships with government authorities at all levels of government, the private sector and with local community-based organizations.

Lead routine collaboration, learning and adaptation and quality improvement efforts to ensure responsiveness, early identification of challenges and rapid response, and ongoing innovation.

Represent project with donor, partners and in national working groups and task forces as appropriate and maintain contacts with other organizations engaged in similar activities.

Lead planning, coordination, and technical direction of project strategy and workplan, and implementation of all activities within the workplan to high professional standards;

Monitoring the project's performance, ensuring that all program deliverables are met in a high quality and timely fashion;

Write technical articles and/or success stories for submission to peer-reviewed publications and disseminate findings on project activities and innovations;

Interact with collaborating firms, U.S. Government agencies, international donors and agencies, host country governments and ministries, and other relevant stakeholders;

Develop and oversee the project framework against specified results;

Lead senior-level policy and technical dialogue with the Ministry of Health (MoH) and other government ministries and units.

Oversee results and impact reporting to USAID, ensuring timely and complete submission of all financial and performance reports and responses to donor requests for information;

Recruit, supervise, mentor, and motivate project team including staff from PATH and international and national partners;

Oversee execution of PATH personnel policies and ensure that policies and procedures are clearly communicated to staff, and are respected;

Ensure compliance with all donor-related, PATH, and program-specific policies;

Oversee the Project Finance & Administration Team in developing and monitoring budgets for the project to ensure that effective linkages between technical components, grants and finance and administrative functions within the project are maintained.

Required Skills

Demonstrated success in leadership and management;

Proven skills in team management and staff development; implementation of performance management systems and ability to give and receive constructive feedback;

Demonstrated success in program design, implementation and delivery, and monitoring and evaluation;

Familiarity with private sector engagement and commercialization strategies for essential HIV and PHC products and services;

Understanding of public health landscape and health systems in Vietnam, preferred and

technical and managerial expertise ideally in the field of HIV prevention and treatment;

Ability to facilitate decision-making processes and to work as part of a team, in a fast-paced, consensus-oriented environment and to build constructive alliances internally and externally;

Excellent writing, speaking and interpersonal communications skills in English;

Demonstrated proficiency in the use of MS Office Suite or comparable professional software package-specific competence in the use of word processing, presentation, email and calendaring software required;

Available for an estimated 30% domestic and international travel

Required Experience

Advanced degree in business administration, public health, social sciences, international development, or a related field.

A minimum of 10 years of experience designing, implementing, and managing USAID-funded health programs; successfully managing complex projects in public health or community development; behavior change communication; health policy; and/or health systems strengthening.

Experience serving on a leadership / senior management team in the private or NGO sector.

Demonstrated experience in financial accountability, administration, human resources, and operations.

Experience implementing President's Emergency Plan For AIDS Relief (PEPFAR) projects strongly preferred.

Note - This is a global recruitment; position is located in Vietnam. Relocation support included.

Location: Vietnam

Applicant must have legal authorization to work in the Vietnam.

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