

Finance Manager

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Company: TalentViet

Location: Vietnam

Category: other-general

Job Description :

- Finalization of Monthly Accounts
- Vendor Management
- Customer Management
- Cash Management
- Tax Planning & Management
- Expense / Process Control
- Monitoring of Annual Budget & Owner of budgeting process
- Overlook Custom Clearance & Management
- Legal issues relating to company
- Contract Review & approval
- RO Accounts & Documentation
- Finalization of statutory audit and other finance related audit
- Negotiate / Deal with Banks
- Updates on new regulation (Business related & Taxes) and implement in Company
- Relationship with local authorities (Tax / Custom / Local License/ Zone Management)
- Researching & reporting on factors influencing business performance
- Developing financial management mechanisms that minimize financial risk
- Conducting reviews & evaluations for cost deduction opportunity

Job Requirement :

- 03 - 05 years experience in similar position

- Accounting and Finance University graduated. ACCA/ CPA certificate is referred
- Highly computer literate in accounting packages, Fluency in English, Financial S/W packages, Effective Communication Skills, very good Analytical Skills.

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