

Head of HR

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Company: 40HRS

Location: Vietnam

Category: other-general

Job Description

The employee will act as lead Human Resources and Admin professional for the company, responsible for organizational development, staff acquisition and performance, and for delivering company objectives to the company in support of the corporate strategy. The leader will discover, recommend and bring in to the organization world-class manpower in Vietnam and Region, support certain functional departments (Supply Chain, Finance and Accounting, Quality, Project Management Office, Operations, Logistics, and/or others as at specific time) needs. Over time, the individual will build organizational Management and Operation policies, procedures, management regulations, and team in company that can manage function without needfor expat resource.

Job Requirements

- Minimum 8 years in Human Resources; 3+ years of experience in HR Management position with a demonstrated success in developing talent and organization.

- Experience in US culture working environment
- Effective negotiation, communication, decision making and problem-solving skills.
- Functional knowledge of engineering documentation, manufacturing process control, and technical data.
- Functional knowledge of quality related tools including, but not limited to Labor and Trade Union Law.
- Functional knowledge of Human capital management with domestic and international HR.Human Resources
- Functional knowledge of labor markets, with capability to analyze data and develop HR strategy.
- Ability to work independently with limited direct supervision and with non-existent or rudimentary business systems and procedures.
- Hiring and section I people development | organizational development | employee relations
- Performance management | staff coaching & mentor | workforce planning | leadership development | HR policy, process design | M&A | organizational culture builder | total rewards system and HR statutory

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