

Interpreter (English - Vietnamese) - Construction

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Company: Manpower

Location: Vietnam

Category: arts-design-entertainment-sports-and-media

(* This role provides monthly housing allowances + meal allowances, international famous working environment, 13th month of salary

(* Working time: Mon-Sat

(* Working location: Long Thanh, Dong Nai (prefer candidate to relocate/live here)

(* Long-term position

(* First round: Online with expats

(* Need: hard-working and professional working attitude

I. Key responsibilities:

Translation and Interpretation: Provide accurate interpretation services between English and Vietnamese, ensuring that all communication is clear and culturally sensitive in the context of construction and building projects.

On-Site Interpretation: Accompany international project teams to construction sites and provide real-time interpretation for discussions, meetings, and instructions. This includes technical and safety briefings.

Document Translation: Translate written materials, such as project reports, documents, plans, and specifications, from English to Vietnamese and vice versa.

Cultural Sensitivity: Demonstrate a deep understanding of both cultures to ensure effective communication and maintain a respectful atmosphere during interactions.

Business Trip: Willingness to travel as required, both domestically and internationally, to attend project-related meetings, conferences, and on-site visits.

Technical Knowledge: Familiarize yourself with construction and building terminology to ensure accurate and effective interpretation during technical discussions.

Communication: Act as a bridge between international and local teams, ensuring that project requirements, changes, and updates are communicated effectively and accurately.

Confidentiality: Maintain confidentiality and professionalism when handling sensitive project information and discussions.

II. What distinguishes you:

Proven experience as an interpreter in a construction or building context, preferably with exposure to international projects.

Proficiency in English and Vietnamese, both spoken and written.

Strong interpersonal and communication skills.

Excellent cultural awareness and sensitivity.

Ability to work independently and adapt to rapidly changing situations.

Availability for frequent business trips and flexibility in working hours as needed.

Technical knowledge related to construction and building terminology is a plus.

Relevant certifications or training in interpretation are beneficial.

Hard-working, highly committed

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