

## Job vacancy: Project Engineer

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Company: ViLeNTM, JSC.

Location: Hanoi

Category: architecture-and-engineering

## Job vacancy: Project Engineer

### Duties & Responsibilities:

- Project engineering schedules and forecasts.
- Monthly project status reports and change orders.
- Responsible for planning, scheduling, conducting and coordinating the technical and management aspects of projects.
- Accountable for the successful completion of engineering projects.
- Requires extensive regular contact with assigned project Clients.
- Assist in the preparation of engineering project proposals.
- Budget monitoring and trend tracking.
- Participating in Client/contractor meetings and resolving Client/engineering and management project issues.
- Review and approve project Client invoices.
- Ensure effective engineering and Client communications.

### Knowledge, skills & abilities

- Bachelor of Science degree in engineering, experience with advance knowledge, obtainable usually through a combination of experience and continuing education;
- Equivalent combination of education, training and experience.

Human resource department

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