

## Operation Finance Analyst

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Company: Perfetti Van Melle

Location: Vietnam

Category: business-and-financial-operations

### 1. BASIC PURPOSE OF THE POSITION:WHAT YOU WILL DO

- Ensure cost factors are reflected correctly and appropriately.
- Creation and maintenance of raw and packaging materials in material master
- Prepare monthly reporting on purchase price variances
- Support local procurement and global procurement in cost saving projects

### 2. PRINCIPAL ACCOUNTABILITIES:

- Adhere to accounting procedures and costing methodology
- Monthly follow up the actual material consumption in order to propose appropriate adjustments.
- Co-ordinate with P&T to ensure all the recipe/ BOM is correctly.
- Co-ordinate with M&E to ensure routing is uploaded timely and accurately
- Prepare costing calculations and analyze results, explaining any major or unusual deviations in cost calculated
- Prepare and submit icy price for approval and set up in system after finalization
- Support updating of standard cost prices and product costing in annual budget cycle and release SCP budget in SAP
- Ensure that the physical inventory (finished goods, WIP, materials) is accurately represented in value and quantity in the system. Responsible stock take process & analysis the variance by monthly
- Prepare the reconciliation stock take at Copacker quarterly, cross charge Vendor if lost and adjust stock to physical stock

- GIT report
- Maintain material master data
- Perform WAP/MAP running for actual raw material price.
- Analysis actual PPV report and rolling forecast for PPV.
- Support manufacturing team in the calculation and monitoring of cost savings/ Ducatus project
- Other ad-hoc reports and accounting tasks as assigned

### 3.REQUIREMENTS:

- Degree in major in Financial/Accounting with minimum 2 years' experience in costing
- Experience from big MNC with more than 500 SKU, FMCG is preferred
- Good at both spoken & written English skills
- Proficient in Microsoft Office Excel, knowledge in using SAP

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