

Senior Accounting Manager

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Company: TalentViet

Location: Vietnam

Category: other-general

Job Description :

Oversee the overall finance function including management reporting and accounting function. Handle the internal & external audits. Ensure the full compliance of the Company's books, account management, produce financial statement, internal & external reports. Ensure the accuracy, and the deadline respect for internal & external reporting. Handle tax affairs to ensure compliance with local rules and tax circular. Involve in the definition and profitability calculation of Commercial and Contract management.

1. Check, review the annual budget estimate: capex, opex.
2. Tracking costs and schedule to complete the project, the cash flow generated for the project.
3. Check and review of financial statements: Net of Investment Statement (NIS), monthly income Statement(MIS).
4. Marking audit pack report for quarterly Corporation.
5. Control compliance tax declaration obligations arising, working tax authorities and state agencies.
6. Controlled bank balances, cash, working with partner banks for the credit line borrowing and foreign exchange purchase and sale contracts.
7. Confirm debt comparison of sales / purchases with suppliers and customers.
8. Prepare legal documents related registration term loans state banks, investment licenses.
9. Controlling Receivable-payable within the Corporation.
10. Check, compare and report on the work quarterly warehouse inventory of Grant Thortant.

11. Controlling inventory data: coffee beans, finished products, packaging and spare parts ...
12. Responsible for coaching, training for the accounting department under the annual plan.
13. Check, gave legal opinions, risk for the contracts by company going sign.
14. Perform other duties at the request of CFO.

Job Requirement :

- 1 - FMCG Working experience : Good experience in FMCG
- 2 - Tax handling : Strong in this area
- 3 - SAP usage : Using SAP well
- 4 - Costing control : Good experience
- 5 - Management experience : Strong in this area

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